

## How to make a referral

If you have a client whom you think could benefit from the MOVE programme, or have any questions about eligibility, please contact us at the addresses overleaf to make a referral. We will need to know a few things about your client before confirming their eligibility, including:

- Whether they work any hours at all (including zero hours contracts)
- Whether they are receiving support from any other Big Lottery Fund/ ESF programmes
- What sort of barriers they are facing to employment, or any specific issues they would like help with
- Where they live
- Their age

This will help us to decide which of the partners would be best placed to support them. Please ensure that you have the client's consent to share their contact details with us, and for us to pass them to the relevant partner. We will then get in touch to tell them more about the programme and hopefully enrol them. If they are not eligible, we will try to signpost them to other support.



## Lead Contacts



### MOVE Project Co-ordinator

**Jennie Eaton**  
 jennie@voluntarycentreservices.org.uk  
 01529 308450  
 Voluntary Centre Services  
 North Kesteven  
 The Old Mart  
 Church Lane  
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### MOVE Project Administrator

**Les Davidson**  
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### MOVE Compliance Officers

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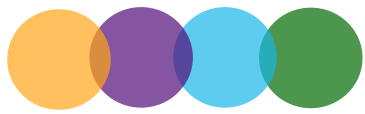
# Greater Lincolnshire MOVE

## Moving On: Volunteering & Employability



### Information guide for referral partners



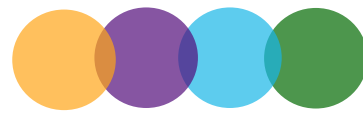


## What is Greater Lincolnshire MOVE?

MOVE is a three-year Big Lottery Fund/ ESF funded Building Better Opportunities project aiming to help those people furthest away from employment to identify, address and overcome barriers to finding paid work.

It brings together a strong network of 24 local third sector organisations and colleges to build on existing employability services and provide more consistent, accessible and joined-up support.

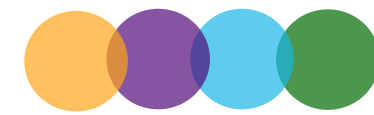
It is completely independent of DWP or Jobcentre Plus, and participation is in no way mandatory. All support is offered free of charge, and clients may be eligible for funding towards care and travel costs to help them participate.



## Support available to clients

- Tailored one-to-one support with a trained advisor throughout the programme
- Setting SMART actions and goals to measure success
- Employability support, including CV writing, interview practice and job clubs
- Volunteering as a route to employment
- Digital skills training
- Learning and skills development; opportunities to gain qualifications
- Mentoring and progression support
- Financial support for childcare, respite care and travel expenses

Partner Organisations all have MOVE advisors who will be able to register eligible clients with the 'My Work Search' online resource (which can be linked to Universal Jobmatch accounts), deliver training and support, as well as refer to other services helping people address underlying barriers to employment.



## The MOVE partners

Abbey Access Training	Riverside Training Services
Age UK Lincoln	Seagull Recycling Ltd.
Bishop Grosseteste University	Sortified
Boston College	Taylor ITEX CIC
Boston Mayflower	Voluntary Action North East Lincolnshire
Children's Links	Voluntary Action North Lincolnshire
CLIP Learning	Voluntary Centre Services
Community Lincs	YMCA Humber
Framework Housing	YMCA Lincolnshire
Grantham College	
Green Synergy	
Learning Communities	
Lincolnshire Action Trust	
Lincolnshire CVS	
Ongo Communities	