



## Minutes

### Greater Lincolnshire MOVE Project

### Q3 Delivery Group Meeting (North)

19<sup>th</sup> April 2017

10:00-12:00

Ongo Employment Support Centre  
1-3 Laneham Street Scunthorpe, DN15 6LJ

#### Attendees:

First name	Surname	Email	Organisation
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First name	Surname	Email	Organisation
Heather	Arnatt	<a href="mailto:heather@voluntarycentreservices.org.uk">heather@voluntarycentreservices.org.uk</a>	VCS West Lindsey
Alison	Braithwaite	<a href="mailto:alison.braithwaite@bishopg.ac.uk">alison.braithwaite@bishopg.ac.uk</a>	Bishop Grosseteste University
Sophie	Connor	<a href="mailto:sophie@cliplearning.com">sophie@cliplearning.com</a>	Clip Learning
Katie	Easey	<a href="mailto:katie@cliplearning.com">katie@cliplearning.com</a>	Clip Learning
Gail	Dunn	<a href="mailto:g.dunn2@ntlworld.com">g.dunn2@ntlworld.com</a>	Abbey Access Training
Jennie	Eaton	<a href="mailto:jennie@voluntarycentreservices.org.uk">jennie@voluntarycentreservices.org.uk</a>	MOVE
Peter	Hewson	<a href="mailto:peter@vanel.org.uk">peter@vanel.org.uk</a>	VANEL
Angela	Lockett	<a href="mailto:angela.lockett@vanl.org.uk">angela.lockett@vanl.org.uk</a>	VANL
Kate	McGibbon	<a href="mailto:kate@voluntarycentreservices.org.uk">kate@voluntarycentreservices.org.uk</a>	MOVE
Michelle	Munslow	<a href="mailto:michelle.munslow@hlc-vol.org">michelle.munslow@hlc-vol.org</a>	HLC
Dianne	Slapp	<a href="mailto:dianne@voluntarycentreservices.org.uk">dianne@voluntarycentreservices.org.uk</a>	VCS
Debbie	Stacey	<a href="mailto:debbie@riverside-training.org.uk">debbie@riverside-training.org.uk</a>	Riverside Training
Jane	Warman	<a href="mailto:jane.warman@ageuklk.org.uk">jane.warman@ageuklk.org.uk</a>	Age UK LK
Bridie	Rawlings	<a href="mailto:bridie.rawlings@hlc-vol-org">bridie.rawlings@hlc-vol-org</a>	HLC
Hayley	Cullen	<a href="mailto:hayley.cullen@ongo.co.uk">hayley.cullen@ongo.co.uk</a>	ONGO

Ann	Hindley	ann@hindley.gn.apc.org	Rose Regeneration
Ben	Da'Silva	Benedicto.da-silva@ymca-humber.com	YMCA HUMBER
Charlotte	Kurz	<a href="mailto:charlotte.kurz@gcymca.org.uk">charlotte.kurz@gcymca.org.uk</a>	YMCA HUMBER
Belinda	Hazzard	belinda.hazzard@gcymca.org.uk	YMCA HUMBER

- Welcome and introductions: Jennie Eaton asked all attendees to introduce themselves
  - Update on Greater Lincolnshire MOVE project: Jennie Eaton
    - We are 19 participants short of our target for this quarter. This is due to some participant files being incorrect/incomplete, and therefore discounted
    - Kate McGibbon and Les Davidson will be going through participant files with the Partners next quarter and helping make any corrections and complete missing data on MWS
    - If Partners have any changes in MOVE staff, then the MOVE team can come out to offer 1-1 support for their induction
  - Ann Hindley, Rose Regeneration gave the attendees an update on the external evaluation process to date:
1. Update on external evaluation process so far:
    - Interviews completed: 17 participants were interviewed by Ann Hindley in the North
    - Some participants are not ready to be evaluated, as have not been long on the programme. More participants will be seen in Lincoln next quarter
    - Social return on investment exercise: This is a principles-based method for measuring extra-financial value (i.e., environmental and **social** value not currently reflected in conventional financial accounts) relative to resources **invested**). We will be calculating the benefits of what MOVE is doing against public services. Ivan Annibal has developed a user friendly tool for us to use for MOVE, where agreed questions on the social impact on participant's lives, will be embedded into our entry and exit questionnaires
    - There has been an initial analysis of the quarterly monitoring data. We are currently underreporting on the economically inactive. BBO Humber reported the same theme for their project. It was agreed that the economically inactive should be targeted
    - It was asked if a participant's status can be changed post registration; it was stated yes this is possible
    - Key findings will be published, once the participant interviews have been conducted in the South
    - There will be a further update and formal report at the Shared Learning Event, 27<sup>th</sup> June 2017, at the Showroom, Tritton Road, Lincoln
  2. Participant interviews:
    - 17 participants have been interviewed:
      - 2 Gainsborough: VCS, Riverside Training
      - 8 Lincoln: Age UK, Abbey Access Training
      - 2 Grimsby: VANEL, (over the telephone)
      - 5 Scunthorpe: Ongo Communities, VANL
    - Some participants have been interviewed individually, some as a group
    - By the end of June, the sample group will cover all MOVE Partners
    - Key findings to date:
      - There are a range of participants
      - Some participants have a high level of confidence, but need help to take an existing idea forward
      - Other participants have deep mental health issues, and require in depth support through MOVE
      - Others have a complexity of issues
      - Some participants are on MOVE due to Policy changes, for example the pension age
      - The level of intensity of support stands out as the hallmark of the MOVE project
      - There is a value in the tailored support offered
      - There are diverse routes into MOVE: Some participants are volunteering already, some have seen MOVE marketed on a leaflet, other participants have been signposted by the Job Centre
      - Participants are seeing the value of relevant training that relate to real jobs
      - Participants see the value of volunteering, and a number have completed the Volunteer Card training

- There has been some criticism of the interview process, and application forms required to be completed for some volunteer roles
  - It was noted that working in groups was beneficial in terms of mutual support
  - Participants have been able to attend courses they would not be able to afford without the support of MOVE
  - Key challenges to date:
    - IT barriers: Lack of access to a computer, lack of knowledge of IT
    - Unspent criminal convictions: are organisations adhering to the 'Rehabilitation of Offenders Act 1974'?
    - Lack of driving license
    - Age (older participants)
    - Physical conditions
    - MWS: IT literacy and computer access
  - Questions and comments:
    - Feedback from participants following interview was positive
    - It was discussed that a driving license/test or refresher driving lessons could be funded by MOVE on an individual case basis
3. Feedback needed from delivery partners:
- Referral process comments:
    - Riverside Training have had referrals to MOVE from Gainsborough Job Centre
    - VANEL have referred potential volunteers to MOVE
    - VANL are seeing more economically inactive people through the mental health route
    - It was commented that because the MOVE project is not structured, it makes it difficult for some people to see what it actually offers clearly
    - Partners based in Scunthorpe commented that there are around 30 BBO funded projects alone in the area
    - Work coaches are unsure which project to refer clients into
    - The ESF funded projects have created a market place where employability projects are vying for the same clients
    - The strength of BBO is that participants are well funded
    - Bishop Grosseteste University and CLIP Learning have talked with mental health agencies regarding MOVE
    - VANL commented that in retrospect it was better to talk to the work coaches, opposed to their management about MOVE
    - VCS (West Lindsey and Lincoln) have capacity for more participants
    - Some participants have a mental map as to where they are prepared to travel, which can be limiting
  - Links to other provision in the locality comments:
    - VANEL have good links with YMCA Humber and CAB and also work with IGNITE at Grimsby Institute
    - VANL have had referrals from MENCAP
    - Age UK have had referrals from YMCA Lincoln
    - Bishop Grosseteste University have links with Lincoln College who have come to them for advice and information
  - Management and reporting structures comments:
    - CLIP commented that the reporting process is now coming together
    - VCS commented that the MWS interface was not as good since it's recent update to Aptem: you now need to be in a client's record to view jobs
    - Partners agreed that support was always available from the MOVE team
    - CLIP commented on how to best package MOVE to attract clients, in terms of language used. Employability is a process, not support
    - We need to be able to explain how we are different to other employability projects
    - Participant case studies will be put onto the MOVE website so partners can take quotes from them for the marketing and publicity of MOVE
    - Riverside Training asked if there was any good practice guidance for the financial monitoring. It was agreed that the process for claiming expenses was laborious, but necessary to meet the strict requirements of the Funders
    - Ann Hindley reminded partners that participants should claim for any expenses incurred in attending the participant interviews
    - It was noted that in general Partners are under claiming on travel and care expenses

- Any other business
  - The next Delivery Group Meeting will be held at Seagull Recycling in Skegness on 17<sup>th</sup> July 2017. This will take the form of a one hour delivery group meeting, to include good news stories, followed by three to four workshop sessions. These will be based on sustainability and policy, sustainable transport, sustainable procurement and healthy mind/healthy body. All attendees will be asked to sign up for one workshop, after which resources will be shared with all. There will be a camp fire lunch followed by a talk on sustainability and transferable skills and a tour of the site, by representatives of Seagull Recycling. Two staff per delivery partner are invited and the Co-op are contributing to the catering
  - Sustainability Self Assessment: This has now been completed for this year by the majority of partners. Feedback to follow
  - The Funders are to come and talk to Ben Barley and Jennie Eaton about sustainability, which we feel we are well prepared for
  - Kate McGibbon and Les Davidson will be contacting partners to make appointments to go through and jointly check with MOVE administrators the participant files on MWS
  - **BBO Humber:**
    - Is an employability project targeted at people 25 years plus. There are 20 delivery partners; delivery of the project started in February 2017
    - They have made the decision not to register any new participants on the project before every piece of eligibility evidence is received
    - They are seeing a greater number of people unemployed, opposed to economically inactive and therefore at present not meeting the 80% economically inactive/20% unemployed split required
    - There is an even split between male/female, with only one participant fitting the criteria of ethnic minority. They are over achieving the target of participants with disabilities, and seeing also a large number of ex-offenders (a hidden target group)
    - Receipt of JSA or ESA have not been rigid indicators of a participant being unemployed or economically inactive. They have accepted a self declaration from the participant, to evidence them being economically inactive, even if in receipt of JSA
    - Their 20 delivery partners cover a range of delivery services relating to employability
    - They have four key workers to support partners, and who can help with targeted intervention
    - It was stated that the reporting requirements of the project were labour intensive as with MOVE
    - Participants benefit from the BBO projects not being output led
  - Jennie Eaton informed the attendees of the output figures obtained and analysed from MWS on 22<sup>nd</sup> February 2017 (please see attached report by Rose Regeneration included in email containing minutes)
  - Jennie Eaton's one-to-one meetings with MOVE Partners will now focus on targeted intervention, district clusters and countywide delivery and where to focus
- Networking opportunity
- Date of next delivery group meeting Q4: Monday 17<sup>th</sup> July 2017, Seagull Recycling, Skegness, PE25 3TB

