

Work Choice Fact Sheet

An easy
read guide



What is Work Choice?

Work Choice can give you support to get a job and keep it. It can help you if you are disabled and have had problems finding work.

Work Choice can help you to

- get better **skills** – **skills** are things you learn so you can do your job well
- get the right training to do your job so you can get better at your work
- get support when you need it and be told you are doing a good job



Doing things in a way that works for you

Work Choice can help you do this so you can find a job and keep it.

Work Choice can help you get the right support. For example, some people will always need support to do their job.



Who can get help from Work Choice?

You can get help from **Work Choice** if you are over 16 years old and have left school or college and you are disabled. Your disability should be listed in the new **Equality Act 2010**. The **Equality Act** is a new law about treating people in a good and fair way.





How can Work Choice help me?

Work Choice can help if you

- have a lot of different needs because of your disability
- need extra help and support that you cannot get from **Access to Work** – **Access to Work** is help you can get from the government to do your job. The government is in charge of running the country.
- think you need help or support for a long time so you can do your work or get help to find work
- cannot get help in other ways from the government



How Work Choice works

Giving you support when you start work

When you join Work Choice, we will work with you to find out the things you need to get you ready for work.

You can get help and advice to

- find the right job
- **apply for a job** – this means filling out a form and answering questions about you and the things you can do
- get extra advice and help

Application Form	
	Name
	Address
	Education
	Work Experience



Work Choice will ask you to write a plan about what you want to do and the support you need to find work. Writing a plan will help you find the right training if you need it and get the right support before you start work.

Work Choice can give you all the support you need to find and keep a job.



Getting support at work

Work Choice know about lots of different jobs that you can try and get with lots of different **employers**. **Employers** are people you work for.

When you are ready, **Work Choice** will help you find the right job and support you in your work. They will help you settle in and get to know other people where you work. They will stay in touch with you and your employer to make sure everything is going OK.



You will need to be working for at least 16 hours a week to get support from **Work Choice**.

If everything is going OK and you are settling in well, you will need less support.



How can I join Work Choice?

Your local job centre can help you join **Work Choice**. A **Job Centre** is run by the government to help people find jobs. They can put you in touch with the person who helps disabled people find work. This person is called the **Disability Employment Adviser**.



Your **Disability Employment Adviser** will tell you if you can join **Work Choice** and if it is the right thing for you.

How to find out more

You can find out more by getting in touch with your local **Job Centre**. You can find this information in the telephone book or you can go to **www.direct.gov.uk**

